GEORGE C. MARSHALL PAPERS
1932-1960
A GUIDE
BY JOHN N. JACOB

PUBLISHED BY THE GEORGE C. MARSHALL FOUNDATION, LEXINGTON, VIRGINIA
Marshall during trip to Fort Bragg as president of the American Red Cross, 1950

U.S. ARMY SIGNAL CORPS PHOTO

Felix Larkin administers the oath of office to Assistant Secretary of Defense Anna H. Rosenberg, while Secretary of Defense Marshall and Deputy Secretary of Defense Robert A. Lovett look on, November 15, 1950

U.S. ARMY SIGNAL CORPS PHOTO

Marshall working in his garden in Leesburg, Virginia, c. 1952

PHOTO SOURCE UNKNOWN

During his trip as Chairman of the American Battle Monuments Commission, Marshall visits Cambridge, England, cemetery, 1952

PHOTO SOURCE UNKNOWN
The organization of the Marshall Papers and the preparation of this guide was supported by a grant from the Research Resources Program of the National Endowment for the Humanities.

Library of Congress Cataloging-in-Publication Data
George C. Marshall Research Foundation.
   I. Jacob, John N., 1949-  
   II. Title.
79-24736 ISBN 0-935524-08-8

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FOREWORD

Few Americans have so influenced the history of this century as George C. Marshall, who served as United States Army Chief of Staff during World War II, and later as Secretary of State and Secretary of Defense. In recognition of General Marshall's service to his country, the George C. Marshall Research Foundation was created in 1953. In 1964, a research library specializing in twentieth-century military and diplomatic history was dedicated in Lexington, Virginia, adjacent to Marshall's alma mater, the Virginia Military Institute. General Marshall's personal papers, as well as those of many of his associates and contemporaries are housed here.

Limited funds and staff in the early years of the Library precluded the processing and description of the manuscript holdings. In 1976 the Marshall Foundation received a grant from the National Endowment for the Humanities to hire the staff and to purchase the supplies necessary to process and produce finding aids to General Marshall's papers and the other manuscript holdings of the Library. The publication last year of Manuscript Collections of the George C. Marshall Library: A Guide is a direct result of this grant.

Former Director Fred L. Hadsel and former Archivist Anthony R. Crawford conceived this project and obtained the grant that made it possible. It is also appropriate to acknowledge Dr. Forrest C. Pogue, Marshall biographer and first director of the Foundation, and the late Eugenia Lejeune, the first archivist-librarian, for their efforts as the early custodians of these papers for the Marshall Foundation.

Gordon R. Beyer
President
George C. Marshall Foundation
ACKNOWLEDGMENTS

Several members of the Marshall Foundation staff have made contributions to this guide, though I assume all responsibility for any shortcomings. Alice J. Lee typed all of the drafts of this guide; the typesetting was done by Joellen K. Bland. Jeanne E. Pedersen freely lent her design talents to this publication.

Wilbur J. Nigh and his staff of the Marshall Foundation National Archives Project Office rendered invaluable service. Mr. Nigh and Marshall biographer Dr. Forrest C. Pogue provided information about the provenance of these papers. Foundation trustees who worked closely with General Marshall offered their recollections concerning the operations of his various offices. Among those who were most helpful were General Marshall S. Carter, General Frank McCarthy, and Colonel C. J. George. Finally, Edmund Berkeley, Jr., of the University of Virginia, offered judicious advice in his role as consultant to this project.

John N. Jacob
Lexington, Virginia
March 1987

After duty in the Philippines and the continental United States, he served in France during World War I, initially with the First Division and eventually on the staff of General John J. Pershing. During the interwar years, he served as aide to Pershing, with troops in China, at Fort Benning, and other posts in the United States. Three years after his first wife's death, Marshall married Katherine Boyce Tupper Brown (1882-1978) of Baltimore, Maryland, on October 15, 1930. Marshall acquired three stepchildren by this marriage: Mrs. James J. (Molly Brown) Winn (1912- ); Clifton Stevenson Brown (1914-1952); and Lieutenant Allen Tupper Brown (1916-1944), killed in action near Anzio, Italy.

Appointed U.S. Army Chief of Staff on September 1, 1939, Marshall served in that capacity until November 1945. After his special mission to China, 1945-1946, President Truman appointed Marshall Secretary of State in 1947. In 1949, he became President of the American Red Cross, only to be recalled to government service in 1950 as Secretary of Defense. Marshall received the Nobel Peace Prize in 1953 for his initiation of the European Recovery Act. He died on October 16, 1959, at Walter Reed Army Hospital, Washington, D.C.
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TO THE RESEARCHER

The primary objective of the George C. Marshall Foundation in issuing this guide to the George C. Marshall Papers is to make the contents of the collection widely known to researchers. Generally accepted research use of the collection is unrestricted.

The researcher is cautioned that the Foundation, as exclusive custodian of the Marshall Papers, expressly prohibits unauthorized reproduction of this material by any institution or individual. With the exception of brief extracts, permission to publish any unpublished material from the Marshall Papers must be secured from the George C. Marshall Foundation. The researcher is further cautioned that neither the Foundation's exclusive ownership of the collection nor authorization to publish materials in the collection constitutes a conveyance of copyright not held by the Foundation. It is the responsibility of the author or his publisher to secure permission from the owner of those copyrights.

The following is a suggested citation: George C. Marshall Papers, George C. Marshall Library, Lexington, Virginia.

PROVENANCE

With the exception of isolated fragments, the papers of George C. Marshall begin in 1932 when Marshall was over fifty years old and his years of army service numbered thirty. Marshall apparently did not keep extensive files of personal papers before this time. Such papers began to accumulate in quantity only after he came to Washington, D.C., in 1938. Throughout his career, Marshall allowed many papers that might have been included in his private files to become part of official records. He also adopted a policy of refraining from "expressing views on national or international affairs in personal or semi-official correspondence."

These conditions lend an unevenness to the research value of the papers. Large sections include correspondence with prominent military, political, and diplomatic figures of the United States and Allied Powers. Many other parts of the papers are less rich; some are routine in content. Researchers are urged to consult the publication Manuscript Collections of the George C. Marshall Library: A Guide for related collections. The Marshall Foundation National Archives
Project is an important companion collection to these personal papers. This collection contains over one million pages of material copied primarily from official files of the State Department, Defense Department, and the Department of the Army. Forrest C. Pogue’s interviews with General Marshall add yet another dimension to research on Marshall. Information in these and other collections enhance that found in Marshall’s personal papers. These other sources also deal with areas not treated in depth in the personal papers.

Marshall’s papers were fragmented for a period of several decades. Beginning in 1954, portions were transferred variously between the Pentagon, the Army Departmental Records Branch, the Federal Records Center, and the National Archives. In addition, one major division of the papers into classified and unclassified portions took place shortly after Marshall’s death. It was not until the late 1970s that all of the papers were reassembled at the Marshall Library.

In the process of these changing custodies, divisions, inspections, and physical transfers, some disarrangement and rearrangement of the papers inevitably occurred. In processing these papers, every attempt has been made to determine the original order of the papers and to maintain or restore that order wherever it was appropriate to do so.
“Marshall Day” at V.M.I., May 15, 1951
Corps (November 1918–January 1919); G-3 section, G.H.Q. (January 1919–April 1919)

* Aide-de-camp to General Pershing (France and Washington, D.C.), 1919–1924
* Duty with the 15th Infantry (Tientsin, China), 1924–1927
* Instructor, Army War College (Washington, D.C.), 1927
* Assistant Commandant, Infantry School (Fort Benning, Georgia), 1927–1932
* Commanding Fort Screven, Georgia, and Civilian Conservation Corps (C.C.C.) District “F,” 1932–1933
* Commanding Fort Moultrie, South Carolina, and C.C.C. District “I,” 1933
* Senior Instructor, Illinois National Guard (Chicago, Illinois), 1933–1936
* Commanding 5th Brigade of the 3rd Division, Vancouver Barracks, Washington, and C.C.C. District, 1936–1938
* Assistant Chief of Staff, War Plans Division, War Department (Washington, D.C.), 1938
* Deputy Chief of Staff, War Department (Washington, D.C.), 1938–1939
* Acting Chief of Staff, July 1, 1939–September 1, 1939
* Chief of Staff, September 1, 1939–November 18, 1945
* Special Representative of the President to China with rank of Ambassador, November 1945–December 1946
* Secretary of State, January 1947–January 1949
* President of the American Red Cross, 1949–1950
* Secretary of Defense, September 1950–September 1951

MILITARY RANKS

* Commissioned 2nd Lieutenant, February 2, 1902
* 1st Lieutenant, March 7, 1907
* Captain, July 1, 1916
* Major (temporary), August 5, 1917
* Lieutenant Colonel (temporary), January 5, 1918
* Colonel (temporary), August 27, 1918
* Major, Regular Army, July 1, 1920
* Lieutenant Colonel, August 21, 1923
* Colonel, September 1, 1933
* Brigadier General, October 1, 1936
* Major General, September 1, 1939
* Chief of Staff, with temporary rank of General, September 1, 1939
* General of the Army (temporary), December 16, 1944
* General of the Army (permanent), April 11, 1946
* Retired from Active Service, February 28, 1946
* Restored to the Active List, March 1, 1949
CONFERENCES AND COUNCILS

☆ Chief of the Military Mission to Brazil, May–June 1939
☆ Atlantic Conference, August 1941
☆ Arcadia Conference, December 1941
☆ Casablanca Conference, January 1943
☆ Quebec Conference, August 1943
☆ Cairo and Tehran Conferences, 1943
☆ Quebec Conference, September 1944
☆ Yalta Conference, February 1945
☆ Potsdam Conference, July 1945
☆ Council of Foreign Ministers, Moscow, March–April 1947
☆ Inter-American Conference for Maintenance of Continental Peace and Security, Brazil, August–September 1947
☆ General Assembly of the United Nations, New York, September–November 1947
☆ Council of Foreign Ministers, London, November–December 1947
☆ Ninth International Conference of American States, Bogota, Colombia, March–April 1948
☆ General Assembly of the United Nations, Paris, September–November 1948
☆ Chairman of the United States Delegation to the Coronation of Queen Elizabeth II of England, June 1953

DECORATIONS AND AWARDS

UNITED STATES:
☆ Distinguished Service Medal with 1st Oak Leaf Cluster
☆ Silver Star
☆ Gold Medal expressing "Thanks of Congress"
☆ Philippine Campaign Medal
☆ Mexican Border Service Medal
☆ World War I Victory Medal with four battle clasps
☆ Army of Occupation of Germany Medal
☆ American Defense Service Medal with Foreign Service Clasp
☆ American Campaign Medal
☆ Asiatic-Pacific Campaign Medal
☆ European-African-Middle Eastern Campaign Medal with two bronze service stars
☆ World War II Victory Medal
☆ National Defense Service Medal

FOREIGN:
☆ FRANCE: Legion of Honor, degree of Officer (1919); promoted to degree of Grand Croix (1945)
☆ Croix de Guerre with Palm
☆ ITALY: Order of the Crown of Italy, Grade of Officer
☆ Order of Saints Maurice and Lazarus, Grade of Officer
☆ MONTENEGRO: Silver Medal for Bravery
☆ PANAMA: Medal of La Solidaridad, Second Class
BRAZIL: Order of Military Merit, Grade of Grand Officer
Order of Military Merit, Degree of Grand Cross

ECUADOR: Star of Abdon Calderon, First Class

MOROCCO: Grand Cross of Ouissam Alaouite Cherifien

CUBA: Order of Military Merit, First Class

LIBERIA: Centennial Medal

GREECE: Grand Cross, with Swords, of the Royal Order of George I

NETHERLANDS: Knight of the Grand Cross with Swords in the Order of Orange Nassau

PERU: Gran Oficial del Sol del Peru

CHILE: Order del Merito

USSR: Order of Suvarov, First Degree

GREAT BRITAIN: Knight Grand Cross, Order of Bath (Military Division)

COLOMBIA: Grand Cross of the Order of Boyaco

CIVILIAN AWARDS

Theodore Roosevelt Distinguished Service Medal of Honor, 1945
Varieties Clubs Humanitarian Award, 1947
Freedom House Award
National Planning Association Gold Medal, 1949
National Civic Service Award, Order of Eagles, 1949
New York Board of Trade Award for distinguished service and contribution to the American Way, 1949
U.S. Conference of Mayors Award for Distinguished Public Service, 1949
Disabled American Veterans, New York Chapter, Citizenship Award, 1950
Virginia Distinguished Service Medal, 1951
Four Freedoms Foundation Award, 1952
Distinguished Service Medal of the American Legion
Nobel Peace Prize for 1953
AMVETS 10th Anniversary Award
Woodrow Wilson Foundation Award for Distinguished Service, 1956
Pennsylvania Meritorious Medal, 1957
International Charlemagne Prize of City of Aachen, Germany, 1958

HONORARY DEGREES

Doctor of Science:
Washington and Jefferson College (Pennsylvania), 1939

Doctor of Military Science:
The Command and General Staff School, Fort Leavenworth, Kansas, 1934
Pennsylvania Military College, 1940
Norwich University (Vermont), 1942

Doctor of Laws:
College of William and Mary, 1941
Trinity College (Connecticut), 1941
Columbia University, 1947
Princeton University, 1947
Harvard University, 1947
Amherst College, 1947
Brown University, 1947
McGill University (Montreal, Canada), 1947
Lafayette College (Pennsylvania), 1947
University of California, 1948
University of London, 1948
☆ Doctor of Civil Law:
   Oxford University, 1947

**SOCIETIES AND CLUBS**
☆ Society of the Cincinnati
☆ Kappa Alpha Fraternity
☆ Master Mason, Grand Lodge, District of Columbia
☆ Rotary Club of Leesburg, Virginia
☆ Lions Club of Leesburg, Virginia
☆ Catoctin Farmers Club of Virginia
☆ Army and Navy Club of Washington
☆ Army and Navy Club of San Francisco
☆ Military and Naval Club of New York
☆ University Club of Washington
☆ Union League of New York
☆ University Club of New York
☆ Metropolitan Club of New York
☆ Trustee of the National Geographic Society
☆ Honorary Chairman of the Board of Trustees of International House
☆ Director of the Franklin D. Roosevelt Foundation
☆ Trustee of the Harry S. Truman Library
☆ Member of the National Council of the Atlantic Union Committee

**RELIGION**
☆ Episcopalian

**RECREATIONS**
☆ Fishing
☆ Riding
☆ Gardening
Chief of Staff Marshall at his desk, November 1943

U.S. ARMY SIGNAL CORPS PHOTO
to the Chief of Staff; in most cases, it remains highly accurate in its references. This index provides "see also" references almost exclusively. Letters written by Eisenhower, and filed under "Eisenhower," are not listed here. Rather, Eisenhower letters, or other correspondence containing significant references to Eisenhower, filed under "Dill," "The President," etc., are listed here.

Consulting the card file may enable one to circumvent problems arising from idiosyncrasies of the filing system, some of which are: most of the leaders of Great Britain are filed under "British," but Churchill is under "C," and Dill is under "D"; "Secretary of War" is filed under "S" while "Treasury, Secretary of" is under "T"; Pearl Harbor is under "Hawaii-Pearl Harbor"; there is an entry for "Universities" which contains much of the correspondence from colleges and universities, but there is a separate entry for the Virginia Military Institute and for some other schools; here, as throughout the collection, the "M’s" are filed in strictly alphabetical order—i.e., the "Mac's" and "Mc's" do not precede all other "M's." One should also be alert to the possibility of files for a given person or topic being present in both the general and selected correspondence.

c. Categorical Correspondence

Most of the categories ("crank letters," "drafts of letters," "invitations," etc.) in the Categorical Correspondence (5 linear feet) were established by Army Records personnel in 1952. It is not known what order, if any, these papers were in before that time. For instance, there is here a category for invitations while there are also invitations scattered throughout both the general and selected correspondence. Though much of this correspondence deals with routine matters, the categories "Congratulations On Appointment As Chief of Staff" (which is preceded by a name index) and "Mail—Daily Summaries," would appear to be of more research interest than most others. The "Greetings" category has some distinctive Christmas cards from persons of renown.

3. SHORTHAND NOTEBOOKS

This series (3.5 linear feet) has two subseries:

a. General Notebooks, which were kept by several secretaries; and, b. Mona Nason Notebooks, which contain more of the letters to the higher military commanders and political leaders than do the general books. Though none of the short-
SCOPE AND CONTENT OF THE COLLECTION

The George C. Marshall Papers fill 115 linear feet of shelving, and are divided into twelve subgroups. Eleven of the subgroups correspond to Marshall’s various Army assignments and appointed offices: the twelfth contains papers accumulated during his retirement. The subgroups are:

I. FORT BENNING, 1932
II. FORT SCREVEN, 1932-1933
III. FORT MOULTRIE, 1933
IV. ILLINOIS NATIONAL GUARD, 1933-1936
V. VANCOUVER BARRACKS, 1936-1938
VI. PENTAGON OFFICE, 1938-1951
VII. CHINA MISSION, 1945-1947
VIII. SECRETARY OF STATE, 1947-1949
IX. AMERICAN BATTLE MONUMENTS COMMISSION, 1949-1959
X. AMERICAN RED CROSS, 1949-1950
XI. SECRETARY OF DEFENSE, 1950-1952
XII. RETIREMENT, 1951-1960

These subgroups are arranged chronologically, although as can be seen by the inclusive dates, overlapping occurs. Each of the subgroups is divided into series and, often, the series into subseries; sometimes even finer divisions have been made. The divisions at the series level and below represent filing arrangements—ideally, the filing arrangements used in the offices in which the documents were created.

I-V. FORT BENNING, FORT SCREVEN, FORT MOULTRIE, ILLINOIS NATIONAL GUARD, AND VANCOUVER BARRACKS.

The first five subgroups together fill two linear feet of shelving. These subgroups correspond to Marshall’s last five Army assignments before moving to Washington, D.C. as Assistant Chief of Staff. The FORT BENNING subgroup (1932) documents Marshall’s final months (he had been there since 1927) at the Fort Benning, Georgia, Infantry School. Marshall was assigned to the 24th Infantry and was serving as Assistant Commandant of the Infantry School.

The FORT SCREVEN papers (1932-1933) deal with Marshall’s year as commander of a detachment of the Eighth
Infantry at Fort Screven, near Savannah, Georgia. At this same time, Marshall became commanding officer of District F of the Civilian Conservation Corps. The FORT MOULTON correspondence (1933) documents Marshall's few months as commander of the Eighth Infantry Regiment at Fort Moultrie, near Charleston, South Carolina, in the summer of 1933.

The fourth subgroup treats Marshall's years in Chicago as senior instructor to the ILLINOIS NATIONAL GUARD (1933–1936). The VANCOUVER BARRACKS subgroup (1936–1938) deals with Marshall's assignment to command the Fifth Infantry Brigade at Vancouver Barracks, Washington.

These five subgroups are made up entirely of correspondence files. Each subgroup contains general correspondence which is chronologically arranged. Included with the correspondence are memoranda, extracts of orders, special orders, and field orders.

Most of these papers deal with personal business or are private correspondence with friends and associates; some semi-official business is represented. Marshall wrote a great number of letters of commendation and recommendation during this period. Virginia Military Institute affairs are often mentioned, among them the selection of a new Superintendent, a position for which Marshall was considered.

In addition to the general correspondence, the ILLINOIS NATIONAL GUARD subgroup includes alphabetically arranged acknowledgments of the letters of congratulations which Marshall received upon his promotion to brigadier general in 1936. The VANCOUVER BARRACKS papers include a separate, chronologically arranged subseries of correspondence concerning invitations.

Throughout these first five subgroups there is correspondence with important commanders of the United States Armed Forces: Brigadier General H. H. Arnold, Major General Fox Conner, General Malin Craig, Major General Frank McCoy, and General John J. Pershing are a few of the most outstanding. A name index to each of these five subgroups is available at the Marshall Library.

VI. PENTAGON OFFICE

The PENTAGON OFFICE subgroup (1938–1951) has the personal papers of Army Chief of Staff Marshall as its core. It would be convenient to maintain the symmetry of the subgroup titles by calling this subgroup "Chief of Staff." There are,
however, papers here from before and after the time that Marshall served as Chief of Staff. An office was maintained in the Pentagon for Marshall after he retired as Army Chief of Staff. Apparently some of the correspondence received at Marshall's other offices—those of the State Department, the Defense Department, etc.—was sent to his Pentagon Office to be answered there and interfiled with his earlier papers. The PENTAGON OFFICE files span the years 1938–1951 and overlap in time with the CHINA MISSION, SECRETARY OF STATE, AMERICAN RED CROSS, and SECRETARY OF DEFENSE subgroups; they overlap part of the AMERICAN BATTLE MONUMENTS COMMISSION subgroup, as well.

The PENTAGON OFFICE subgroup consists of eight series:

1. BIOGRAPHICAL MATERIALS
2. CORRESPONDENCE
3. SHORTHAND NOTEBOOKS
4. SPEECHES, STATEMENTS, AND WRITINGS
5. TESTIMONIES BEFORE CONGRESS
6. ENGAGEMENT AND VISITORS RECORDS
7. FINANCIAL AND LEGAL RECORDS
8. SCRAPBOOKS AND SCRAPBOOK MATERIALS

These files were begun when Marshall arrived in Washington in 1938 to head the War Plans Division. Also found here, however, is a very small amount of correspondence dating from the 1920s, most notably with Generals Pershing and Drum. Speeches from as early as 1908 are also present. As it seems that General Marshall brought these papers with him to Washington, D.C., and had them filed here, they have been kept in this subgroup where they were found.

1. BIOGRAPHICAL MATERIALS

The series of BIOGRAPHICAL MATERIALS consists of three folders of miscellaneous biographical data concerning General Marshall and his wife, Katherine Tupper Marshall. The materials are arranged chronologically.

2. CORRESPONDENCE

The CORRESPONDENCE series is made up of three large subseries:

   a. General
   b. Selected
   c. Categorical
The General and Selected correspondence subseries are preceded by alphabetically arranged cross-reference sheets. These sheets, created by Marshall’s office staff, provided both “see” and “see also” references. Researchers should be aware of three problems regarding these sheets: 1) the references are not inclusive; 2) references are made to some files that were in General Marshall’s office, but that are not here in his personal papers; 3) references are made between the general and the selected correspondence. The “dead end” reference sheets, mentioned in point number two, have been left here, as they are suggestive of the body of papers, greater than this collection, which made up General Marshall’s office files. They may also refer to papers in official files of the Office of Chief of Staff.

a. General Correspondence

The general correspondence is 23 feet in size, including 3½ linear feet of cross-reference sheets. Five broad types of correspondence predominate: 1) selectees (those drafted into military service) and their relatives writing about their problems and concerns; 2) the general public writing to Marshall as Army Chief of Staff on a wide range of topics; 3) correspondence with friends, associates, and acquaintances of Marshall; 4) Marshall’s private business; and, 5) semi-official correspondence concerning army matters. As one might surmise from this description, the research value of this correspondence varies widely.

b. Selected Correspondence

The 20 linear feet of selected correspondence (so-called because this correspondence was selected from all of the incoming mail and from all of the outgoing carbon copies, and filed in a lock-safe cabinet in the Chief of Staff’s inner office) is easily the richest area of the Papers. In scanning the container list of this subseries, one finds the names of many of the leading military and political figures of the Allied Forces from the World War II period, as well as the names of world political and diplomatic leaders. Much of the correspondence was security classified at the time of its creation.

In addition to the cross-reference sheets mentioned above, this subseries is preceded by a card index to the parts of the correspondence from the period 1942-1945. This card file, which alphabetically lists correspondents’ names and gives subject entries as well, was created by Mona Nason, secretary
hand notebooks has been transcribed, the pages have been numbered and lists of correspondents' names have been made. (This numbering of pages and listing of correspondents' names has been done for all the shorthand books in these papers, with the exception of the books in which the addressees' names could not be read.) In the "general" notebooks, the correspondents' names lists have been filed with each book. For the "Nason" notebooks, a complete name listing for all of the books precedes the subseries. Though it is known that a large number of the dictated letters in these books are found in the papers as carbon copies, it is not known how many of the letters appear in both forms.

4. SPEECHES, STATEMENTS, AND WRITINGS

This series (1.5 linear feet) has three subseries, each arranged chronologically:

   a. Those of Marshall
   b. Excerpts from those of Marshall, and,
   c. Those of Others than Marshall

a. Those of Marshall

The subseries of speeches, statements, and writings of Marshall is based on loose-leaf speech books kept in Marshall's office. Speeches from as early as 1908 are found here. Two separate indexes (one including testimonies before Congress) and a table of contents precede the speeches. The materials in this subseries are, for the most part, typewritten, though some handwritten drafts and typescripts with handwritten corrections are found. Three cautionary notes apply equally to all series of speeches throughout the papers: 1) the set of speeches is incomplete; 2) the indexes and tables of contents found in the papers do not list all the speeches present here; speeches not included in original speech books have been added since those lists were made; 3) drafts of certain speeches which were found in correspondence series have, in many cases, been left with the related correspondence and memoranda. (See also the "Speeches and Writings" section of the categorical correspondence.)

b. Excerpts from Marshall Speeches

This subseries was arranged by subject and kept in small loose-leaf notebooks by a Marshall speech writer who used them as a source of quotations. This arrangement has been maintained; a list of subject headings precedes the excerpts.

c. Those of Others than Marshall
This subseries is arranged chronologically. Included here are a typescript of a diary kept by Matthew B. Ridgway during the 1939 American Military Mission to Brazil, and the texts of several early post-World War II speeches by General Dwight D. Eisenhower.

5. TESTIMONIES BEFORE CONGRESS

This series (1 linear foot) consists of typewritten transcripts of Chief of Staff Marshall's many appearances before United States Senate and House of Representatives Committees and Subcommittees—especially those concerned with foreign relations, appropriations, and military affairs. They are arranged chronologically and are preceded by both an index and a table of contents.

6. ENGAGEMENT AND VISITOR RECORDS

This series (1.5 linear feet) is office-housekeeping records, many of which were files of Cora Thomas, receptionist and appointments secretary in the Office of the Chief of Staff. The records include: engagement books, appointment calendars, appointment lists, daily log of visitors, and a list of persons who left calling cards. All are arranged chronologically.

7. FINANCIAL AND LEGAL RECORDS

This series (.5 linear feet) consists mostly of fragments with the exception of the Chief of Staff's Entertainment Fund. The complete contents of the series are enumerated in the container list.

8. SCRAPBOOKS AND SCRAPBOOK MATERIALS

This series (two flat boxes), arranged in chronological order, spans the years 1939–1946. The earliest of these is a book of newspaper clippings from the period 1939–1940 which documents the press coverage given to Marshall's appointment as Chief of Staff and to his first year in that position. Also found here is a résumé of the reception given the 1939 American Military Mission to Brazil. This typescript is signed by Matthew B. Ridgway. Several printed invitations regarding the Military Mission are found with the résumé. Another noteworthy entry in this series is a book of newspaper clippings entitled "Photographic, Newspaper and Radio Coverage of the Visit to the European Theater of Operations of General George C. Marshall, Chief of Staff, United States Army,
October, 1944.” A complete list of the titles of the scrapbooks is included in the container list.

VII. CHINA MISSION

The 1 linear foot of materials concerning General Marshall’s China Mission (1945-1947)—his attempts to mediate the civil war while head of the United States Mission to China—are arranged in three series:

1. Correspondence
2. Memoranda
3. Writings

1. CORRESPONDENCE

This series makes up over three-quarters of this subgroup, and is divided into two subseries:

a. General Correspondence, and
b. Marshall S. Carter Correspondence

a. General Correspondence

This subseries is mostly routine in content. Many of the correspondents are Chinese nationals. There is, however, correspondence with some of the same prominent figures with whom Marshall corresponded as Chief of Staff. Among them are General Dwight D. Eisenhower, W. Averell Harriman, General George S. Patton, and President Harry S. Truman.

b. Marshall S. Carter Correspondence

This subseries consists of the files kept by General Marshall’s Special Representative in Washington. There are two sections to this subseries. The first is a “chronological file” consisting mainly of general correspondence which then Colonel Carter conducted on Marshall’s behalf. Often, this entailed passing on to the appropriate persons messages which had been cabled from Marshall in China to Carter in Washington. The second part of this subseries is the “classified correspondence” which includes the more sensitive and significant messages which Carter handled for Marshall.

2. MEMORANDA

This series of four folders contains material touching on Marshall’s mission to China. Some are written by Marshall, some are for Marshall’s review, and still others are about Marshall’s work. The one folder of Gold Messages and related memoranda were originally stored in several sealed envelopes. A memorandum of April 5, 1947, included here, further explains their provenance. The cables were security classified
“top secret” at the time they were sent. The eight folders of radio messages include copies of incoming and outgoing classified messages, drafts of these messages, and related memoranda. The texts of these messages deal with the negotiations which were taking place in China, and reports of the results of these negotiations. The cables concerning journalists’ comments on China were apparently assembled for General Marshall’s background reading before he left for China. They give press reactions to Marshall’s appointment and accessment of the China situation.

3. WRITINGS


VIII. SECRETARY OF STATE

Routine correspondence and record keeping predominate in this subgroup (1947–1949). Prominent names do occur in the correspondence, but they are usually attached to birthday greetings or other notes of courtesy. These papers are arranged in five series:

1. BIOGRAPHICAL MATERIALS
2. CORRESPONDENCE
3. SPEECHES AND STATEMENTS
4. ENGAGEMENT RECORDS
5. SCRAPBOOKS AND SCRAPBOOK MATERIALS

1. BIOGRAPHICAL MATERIALS

These consist of one folder of official State Department biographical sketches of Marshall, and drafts of those sketches. They are arranged chronologically.

2. CORRESPONDENCE

This series (16 linear feet) is divided into two subseries:

a. General

The general correspondence is arranged alphabetically by correspondent and includes a variety of writers—friends, associates, congressmen, and other public figures, as well as the general public. The incoming letters are greatly outnumbered by the carbon copies of outgoing letters. Some of the incoming letters which correspond to these outgoing carbons are in the Pentagon Office correspondence series. Many other incoming letters are unaccounted for; they may be in official State
Department files.

b. Categorical

The categorical correspondence was arranged by Marshall’s staff in an elaborate decimal system scheme. Since parts of the papers which made up this scheme are no longer in this collection, and because many of the categories needlessly duplicated one another, some alterations and simplifications of that arrangement have been made. Even so, there are still twenty-six categories, many of which are divided into several subcategories; these are all enumerated in the container list. Some parts of the categorical correspondence (e.g., the “Organizations” and “Speeches and Statements” categories) hold more research potential than most other portions of this subgroup.

A set of cross-reference sheets similar to those described in the Pentagon Office subgroup is filed before the correspondence series. These sheets provide references to both the general and categorical correspondence. Because of the changes made from the original order of the correspondence, these sheets may provide only a partial clue to the present location of any given document.

3. SPEECHES AND STATEMENTS

This series (1 linear foot) is divided into two subseries:

a. Those of Marshall

The Marshall speeches and statements include near print copies which were distributed to the press corps; typewritten drafts of speeches, some with corrections in Marshall’s hand; and memoranda pertaining to the speeches. Other materials in this series include news releases concerning press conferences, and texts of certain Marshall letters in the form of news releases. Again, the researcher is cautioned not to consider this group of speeches as being a complete set of the speeches made by Secretary of State Marshall. (See also the “speeches and statements” part of the categorical correspondence for materials related to this series.)

b. Those of Others than Marshall

There are six speeches by others than Marshall. The speech given by Charles Bohlen on January 5, 1948, was made on Marshall’s behalf.

4. ENGAGEMENT RECORDS

The engagement records are in one box and include an
any distinctive qualities of its own.

d. Chronological

The chronological files consist of carbon copies of outgoing correspondence which were kept by various members of the staff of the Office of Secretary of Defense. There are two main divisions of this section: the “files of the Director, Executive Office” (Colonel Marshall S. Carter); and the “files of three secretaries.”

General Carter stayed on as Director of the Executive Office under Secretary Robert Lovett who succeeded Marshall; for this reason Carter’s correspondence extends well into 1952. Sensitive military and political matters are the subjects of many of these letters. Some letters from this file are still security classified at the time of the preparation of this guide.

Each of the three secretaries—Ackerman, Carlson, and Hawkins—have separate chronological files consisting mainly of carbon copies of outgoing letters which they were assigned to type. (From September 26 to October 6, 1950, an unidentified staff member with the initials MWG typed the letters in the Ackerman File.) Most of the letters in these three files are over Marshall’s signature; some are over Colonel C. J. George’s signature. The Ackerman file differs from the other two in having a number of incoming letters filed in it, and in having had more security classified correspondence.

3. SHORTHAND NOTEBOOKS

The series of shorthand notebooks is arranged in roughly chronological order; dates frequently overlap because the books of several secretaries are included here. The books written in Gregg shorthand have been paginated; lists containing the dates of dictation and addressees of each letter or memorandum have been compiled. These lists are filed with the individual notebooks. Several of the notebooks—those written in Pittman shorthand—have not been read even for dates and addressees.

4. SPEECHES AND STATEMENTS

These are chronologically arranged in two subseries:

a. Those of Marshall

The speeches and statements made by Marshall include near print versions for releases to the press, and typed drafts with some handwritten corrections.
appointment calendar, appointment lists of both daily and pending engagements, and one folder entitled "commitments."

5. SCRAPBOOKS AND SCRAPBOOK MATERIALS

There are two scrapbooks here. One concerns the Secretary's visit to Rio de Janeiro. The other deals with the life of Simon Bolivar and was presented to Marshall following the "IX Pan-American Conference" in Bogota.

IX. AMERICAN BATTLE MONUMENTS COMMISSION

Marshall was a longtime member of the American Battle Monuments Commission, but this subgroup deals exclusively with his ten years (1949-1959) as Commission chairman. (All of Marshall's Commission related papers from before his time as chairman are filed with the papers from his other offices.) The Commission established many war memorials and cemeteries in Europe during Marshall's chairmanship, and these activities are documented here. Marshall never devoted his full time to the chairmanship of the Commission as, during his term, he also held, successively, the positions of President of the American Red Cross, and Secretary of Defense, before retiring in 1951. Marshall never maintained a separate office as Commission chairman, but his Commission papers were, for the most part, kept separately from the files of his other offices. Even so, there is some relevant correspondence in the Secretary of Defense number indexed correspondence. The American Battle Monuments Commission papers (.5 linear feet and one scrapbook stored in a flat box with the Secretary of State scrapbooks) consists of two series:

1. CORRESPONDENCE
2. SCRAPBOOK

1. CORRESPONDENCE

There are two chronologically arranged subseries:

a. General

The general correspondence (1949-1950) consists of official Commission correspondence and memoranda, much of it over the signature of Brigadier General Thomas North who was Secretary of the Commission. There are also notices of meetings, and correspondence with high government officials, such as President Eisenhower and John Foster Dulles, regarding Commission matters. Issues such as the placement of General Patton's permanent grave, the construction of the Anzio memorial, and the timing of inspection trips by Com-
mission members to the European and Mediterranean World War II cemeteries are discussed.

b. Dedication of the American Military Cemetery at Suresnes, France

The correspondence concerning the 1952 dedication of the Suresnes cemetery is made up of three parts, each chronologically arranged: 1) "general," 2) "inspection trips," and, 3) "trip details." The general correspondence concerns travel plans for the dedication program, the contents of the program speeches, and invitations to the program. The inspection trips correspondence deals with two trips to other World War I and World War II cemeteries and monuments in Europe and the Mediterranean area which Chairman Marshall made just prior to, and just after the Suresnes dedication. The latter trip ended in Anzio where Mrs. Marshall's son Allen Tupper Brown, was killed in action and buried.

Finished with Commission business, the Marshalls vacationed in Italy and England before returning to the United States. This vacation travel is dealt with in correspondence between Marshall and his aide, Major C. J. George. Included here are two handwritten, multipage letters signed with Marshall's initials.

The "trip details" correspondence deals with passports, itineraries, luggage, and the like. There are many bon voyage telegrams and messages here, as well as correspondence with General Matthew B. Ridgway, the Supreme Commander of Allied Forces in Europe, and his aide, Colonel Vernon A. Walters, regarding trip arrangements.

2. SCRAPBOOK

There is one scrapbook in this subgroup. This also deals with the dedication ceremony at the Suresnes Memorial.

X. AMERICAN RED CROSS

In September 1949, some eight months after his resignation as Secretary of State, Marshall was appointed President of the American National Red Cross, a position he held until December 4, 1950—well into his term as Secretary of Defense. The American Red Cross subgroup (1949–1950; 4 linear feet) treats only the time he devoted exclusively to the presidency of the Red Cross; there are four series:

1. CORRESPONDENCE
2. SPEECHES AND STATEMENTS
3. TRAVEL SCHEDULES
4. APPOINTMENT DIARY

I. CORRESPONDENCE

There are three subseries:

a. General

The general correspondence is arranged alphabetically and contains incoming and outgoing personal correspondence with friends and associates, which includes many of the notable names found throughout the papers.

b. Subject

The subject correspondence is arranged alphabetically by topic.

c. Categorical

The categorical correspondence is arranged alphabetically by category.

The container list provides a complete enumeration of the subjects and categories.

2. SPEECHES AND STATEMENTS

These are arranged chronologically and are, for the most part, typed drafts of speeches, though there are some handwritten drafts. Also found here are memoranda and correspondence relating to the speeches and statements.

3. TRAVEL SCHEDULES

These consist of itineraries and related correspondence; and memoranda concerning trips which Marshall made as Red Cross President.

4. APPOINTMENT DIARY

This was kept by a secretary to Marshall at his Red Cross Office.

XI. SECRETARY OF DEFENSE

This subgroup (25 linear feet) documents Marshall’s year as Secretary of Defense (September 1950-September 1951). There are seven series:

1. BIOGRAPHICAL MATERIAL
2. CORRESPONDENCE
3. SHORTHAND NOTEBOOKS
4. SPEECHES AND STATEMENTS
5. ENGAGEMENT, VISITOR, AND CORRESPONDENT RECORDS
6. FINANCIAL RECORDS
7. SCRAPBOOKS AND SCRAPBOOK MATERIALS

1. BIOGRAPHICAL MATERIAL

This series consists of three folders of sketches of the life of Marshall, drafts of these sketches, and other data about Marshall.

2. CORRESPONDENCE

This series is arranged in four subseries:

a. Number Indexed

Secretary Marshall's staff arranged the number indexed correspondence by assigning a multipart number to each item or to a group of related items of correspondence. (Any given number may refer to a one-page letter or to an alphabetically arranged section of correspondence which fills many folders.) The first part of the number refers to the overall categorical arrangement of the correspondence, (i.e., M200 refers to all Marshall general correspondence, M201 refers to all Marshall correspondence regarding appointments and interviews, etc. See box 170, folder 4 for a complete list of categories. There is an index to “C. J. George correspondence” here, as well; these papers, however, are not present in this collection.) The arrangement within each category, is roughly chronological, but there are numerous exceptions. Fortunately, there is no need to grasp this complex arrangement in order to locate specific materials, as there is an extensive name and subject card file, also prepared by Marshall's staff, keyed to these numbers. The boxes containing these cards immediately precede the correspondence. Though, once again, many prominent names appear, little official business is discussed in this correspondence.

b. Selected

With the exception of the materials regarding the relief of General MacArthur, the selected correspondence—so called because it contains correspondence with higher military and government officials—does not contain correspondence of more sensitivity or substance than that found in the number indexed correspondence. Sometimes correspondence from the same people appears in both subseries.

c. Categorical

The categorical correspondence duplicates many of the categories of the number indexed correspondence, without having
b. Those of Other than Marshall

There are eighteen entries in the speeches and statements by others than Marshall.

5. ENGAGEMENT, VISITOR, AND CORRESPONDENT RECORDS

These include: a. addresses; b. engagement books; c. logs of engagements; d. visitor and telephone calls; e. lists of official and out-of-town engagements; f. social engagement lists; and g. miscellaneous notes regarding engagements. The addresses are arranged alphabetically; all others of these subseries are arranged chronologically. Most of these subseries are straightforward, but two of them require explanation. The addresses are made up, for the most part, of a name-and-address-card file. Information on the cards includes the names, addresses, and telephone numbers of correspondents. The form of salutation used in corresponding is also given, as are the dates on which each person met with Secretary Marshall. Some entries found in this card file are from a time after Marshall left the Defense Department; Colonel George continued to maintain this file after Marshall's retirement. (Eventually, he made a new address card file which is found in the RETIREMENT subgroup.) There are three logs under the logs of engagements, visitors, and telephone calls; each was apparently kept by a different member of the Secretary of Defense's staff. For any given day, the logs sometimes record different information, and sometimes the same information in a different way. Some entries and some logs are more exhaustive than others.

6. FINANCIAL RECORDS

The financial records consist of one folder of checking account statements, and lists of expenditures by aides.

7. SCRAPBOOKS AND SCRAPBOOK MATERIALS

This series includes a group of newspaper clippings and captioned photographs concerning Marshall's visit to the city of New York, Office of Civil Defense. There is also a set of seven large scrapbooks containing newspaper clippings and photographs. These books were meticulously assembled by members of the Secretary of Defense's staff. These scrapbooks document the way the press viewed Marshall's term as Secretary of Defense, by bringing together a broad range of journalistic opinion in the form of newspaper clippings, news
ticker, radio commentators' scripts, and photographs. Subjects covered in these books include Marshall's nomination and confirmation as Secretary of Defense; the Korean conflict; and the attacks on Marshall by Senator Joseph McCarthy.

XII. RETIREMENT

This last subgroup (1951-1959; 16.5 linear feet) comprises four series:

1. BIOGRAPHICAL MATERIAL
2. CORRESPONDENCE
3. SPEECHES, STATEMENTS, AND WRITINGS
4. ENGAGEMENT AND CORRESPONDENTS RECORDS

I. BIOGRAPHICAL MATERIAL

This series consists of one folder of certificates and declarations concerning Marshall's foreign travel during the years of 1952-1953. The materials are chronologically arranged.

2. CORRESPONDENCE

This series is arranged in two subseries:

a. General

The general correspondence is preceded by a few cross-reference sheets which are even less thorough and reliable in the references they make than are those found in previous subgroups. The correspondence itself was arranged chronologically by correspondent or subject and was originally in three sections—one complete alphabet for each of the periods, 1951-1953; 1954-1956; and 1957-1959. These divisions were made because of periodic retirement of files. These three sections have been interfiled for sake of ease of use by researchers.

Many of the same correspondents' names appear here as have appeared throughout the papers—from Marshall's barber to many of the top military and political figures of the Western world. There are also many letters from print and broadcast journalists such as Alistair Cooke, Mike Wallace, Edward R. Murrow, and Lawrence Spivak, requesting interviews or asking for Marshall's participation in radio or television programs. Marshall also received and answered inquiries from historians of such government agencies as the Economic Cooperation Administration and the Army Historical Unit.

There is correspondence here concerning Marshall's trip to England as chairman of the United States delegation to the
General and Mrs. Marshall with Fleet at Fort Myer, Virginia 1941

U.S. ARMY SIGNAL CORPS PHOTO
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2 Fort Jackson, 1945

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ENGAGEMENTS AND CORRESPONDENT RECORDS


40–43  Engagement Calendars, 1952–1956

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SEPARATED MATERIALS

1.  CLIPPINGS (1 flat box)

*2.  OVERSIZED ENCLOSURES

   a. General (2 oversized folders — 1 large, 1 small)
   b. Maps, Charts, Diagrams & Blueprints
      (2 oversized folders — 1 large, 1 small)

*3.  CERTIFICATES, CITATIONS & DIPLOMAS

   (6 smaller oversized folders)

   a. Certificates & Citations — General, 1918–1964
      (2 folders)

   b. Certificates, Commissions & Citations — Signed and/or
      given by Presidents of the United States

   c. Certificate of Membership & Honorary Membership

   d. Degree Diplomas

   e. Honorary Degree Diplomas

*4.  MICROFILM COPIES OF CERTAIN PORTIONS OF THE

     MARSHALL PAPERS (Microfilm Reel Numbers

     324–333)

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*6.  PHONOGRAPH DISCS (3 Discs — 39, 44, 45)
9. CHRISTMAS CARDS (3 folders)

10. PRINTED INVITATIONS (3 folders)

11. PERSONAL MISCELLANY (1 box)

12. ENVELOPES BEARING CANCELLED STAMPS (1 flat box)

*13. LOOSE PHOTOGRAPHS (2 flat boxes)
a. Enclosures
b. Not Directly Related To Any Correspondence

*14. PHOTOGRAPH ALBUMS (9 Volumes)

15. PRINT AND NEAR PRINT MATERIALS
   *a. Monographs (2 flat boxes)
   *b. Newspapers (8 issues)
   *c. Periodicals & Bound Periodicals (1 flat box & 6 Volumes)
   *d. Government Documents (1 flat box)
   e. Handbills and Broadsides (1 flat box)
   f. Membership Lists (1 flat box)
   *g. Newsletters and Bulletins (1 flat box)
   *h. Pamphlets and Booklets (1 flat box)
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