

COLLECTION: COLLAS G. HARRIS PAPERS

MANUSCRIPT NUMBER: 6 INCLUSIVE DATES: 1927-1966
ACCESSION NUMBER: 6 RESTRICTIONS: Boxes 23, 12A, 13A, 14A, 23A
DONOR: Collas G. Harris LOCATIONS: Vault upper level
DATE OF GIFT: 1966, 1972, 1976 COLLECTION REGISTER AVAILABLE: Yes
SIZE: 21 linear feet

BIOGRAPHICAL/HISTORICAL FEATURES:

Collas Harris was born on October 20, 1906 in Staunton, Virginia. He graduated from Augusta Military Academy in 1928 and attended Washington and Lee University for three years. From 1933-1934 he served as Assistant to the Executive Secretary in Charge of Personnel at the Federal Emergency Relief Administration. Harris served as Executive and Budget Officer at the National Archives from 1934-1942 and after a tour with the U.S. Air Force, returned to the National Archives in 1948 as Director of Administrative Services. From 1952 until his retirement in 1968, he was employed with the Central Intelligence Agency.

FORMS OF MATERIAL:

Correspondence
Reports
Memorandum
Clippings
Posters

MAJOR CORRESPONDENTS:

SUBJECTS: Supreme Command Allied Powers-Tokyo
Cold War
National Archives
Federal Emergency Relief Administration
Augusta Military Academy

ARRANGEMENT: See Register

COLLAS HARRIS PAPERS - PART ONE

06

Introduction

The papers of Collas Harris were given to the George C. Marshall Research Foundation in 1966 and 1972. The collection spans the years 1931 to 1966 and is divided into seven major series. The first major series covers the period from 1941 to 1943 and deals with Harris' Air Force career. Included here are lectures, lesson plans, and correspondence.

The second major series covers the period from 1945 to 1947 and includes material gathered while Harris was stationed at the Supreme Commander of Allied Powers Headquarters in Tokyo. Found here are special reports, press releases, correspondence, and clippings.

Papers accumulated during Harris' work at the National Archives comprise the third major division. It covers the periods 1934-1942 and 1948-1952 and consists of committee reports and staff information circulars.

Several smaller series are composed of clippings, essays, notes, and miscellaneous publications gathered while Harris was enrolled in various military courses between 1953 and 1966.

Another collection of material, (6A) for which a separate register is available, was donated by Collas Harris in 1976.

Access to collection is unrestricted with the exception of Box 23.

Size: 9 linear feet/23 document boxes.

COLLAS HARRIS PAPERS

Biographical Sketch

- 1906 - October 20, born in Staunton, Virginia, the son of Louis Van Meter and Sallie Crimora (Ballard).
- 1928 - graduated from Augusta Military Academy, Ft. Defiance, VA
- 1928-1931 - Washington and Lee University, Lexington, Virginia (major - American History)
- 1933-1934 - Assistant to the Executive Secretary in Charge of Personnel, Federal Emergency Relief Administration.
- 1934 - Georgetown University, Washington, D.C.
- 1934-1942 - Executive and Budget Officer, National Archives, Washington, D.C.; 1941-42 Defense Coordinator, National Archives; Executive Secretary, Chairman, Executive Committee, Committee on Conservation of Cultural Resources, Natural Resources Planning Board; Member Interdepartmental Committee on Air Raid Protection; Society of American Archivists (Chairman Committee-Protection of Archives Against War Hazards; Chairman Committee on Emergency Transfer and Storage Archives).
- 1942-1948 - Active duty, U.S. Air Corps (AUS) 1st Lt. to Major, Ser. No. FV 918000
- 1942 - Officers training school, USAF, Miami Beach, Florida (six weeks)
- 1942-1943 - Air Force Intelligence School, Harrisburg, Pennsylvania (six weeks)
- 1943 - April 25, married Ann McSwain; two sons, Collas G., and James Louis
- 1945 - Military Government and Civil Affairs Training School; Overseas Planning Board, Civil Affairs Staging Area, Monterey, California (five months)
- 1945-1947 - Deputy Chief, Analysis and Research Division, Civil Information and Education Section, GHQ, SCAP, Tokyo, Japan
- 1947-1966 - USAF (Reserve), Intelligence Staff Officer, Career Field 8016 Area Specialization - Far East and South East Asia
- 1948-1952 - Director of Administrative Services, National Archives, General Services Administration, Washington, D.C.
- 1952-1956 - Intelligence Officer, CIA, Washington, D.C. Deputy Branch Chief - Acting Chief of Branch during the Chief's absence.

- 1952-1956 - Assisted Chief in developing and coordinating plans, programs, and exercised control and/or staff psychological warfare, paramilitary and foreign intelligence activities in accordance with pertinent policies and plans.
Responsible for certain special projects, Performed various other intelligence duties as assigned by the Branch Chief. Assisted in planning, obtaining and administering the support activities required by this program such as funds, personnel, space, etc.

- 1952-1953 - American University, Washington, D.C., South Asia History.

- 1956-1959 - Assistant U.S. Air Attache for Australia and New Zealand.
Lt. Col., USAF, Melbourne, Australia (extended active duty).

- 1959-1968 - Senior Staff Intelligence Officer, CIA, Washington, D.C..
Directed a professional staff engaged in a world-wide program. Developed and recommended doctrine and policy, and prepared regulations and procedures implementing approved activities. Prepared regular and special reports and studies on all phases of the operation of the special program. Provided guidance and assistance at all levels in the Agency concerned with or responsible for the special program. Planned for, obtained and administered the support activities required for this program such as funds, personnel, space, etc.

- 1961 - promoted to Colonel, USAF (R)

- 1966 - retired from USAF (R)

COLLAS HARRIS PAPERS

06

Scope and Content Note

The Collas Harris Papers, given to the George C. Marshall Research Foundation in 1966 and 1972, spans the years 1931-1966.

The papers are divided chronologically into three major series and several smaller series, based upon Harris' career. The first series contains material relating to Harris' Air Force career from 1941 to 1943. It includes correspondence, lectures, lesson plans, memoranda, project reports, etc. Much of the material in this series was gathered while Harris was in military government training at the Army Air Force Intelligence School and while at Florence, South Carolina; Maxton, North Carolina and at Warrensburg, Missouri.

The second series contains material pertaining to Harris' work at the Supreme Commander of Allied Powers Headquarters in Tokyo for the period 1945 to 1947. In October, 1945, he was sent to Japan where he was assigned to the Civil Information and Education Section of General Headquarters, SCAP, and there prepared the plans for the operation of the Analysis and Research branch and later was appointed Chief of the Research and Information Division. Still later, he was made Executive Officer of the Analysis and Research Division. This second series comprises the bulk of the Collas Harris Collection and consists of press releases and special reports from the Civil Information and Education section, GHQ; correspondence; memoranda; clippings and magazine articles and reports on Postwar Japan.

The third major series consists of material pertaining to Harris' work at the National Archives and covers the periods 1934-1942 and 1948-1952. From 1934 to 1942, he served as Executive and Budget officer of the National Archives as well as Defense Coordinator and Chairman of various committees, such as the Committee on Conservation of Cultural Resources and the Committee on Protection of Archives Against War Hazards. This series is composed of biographical information on Harris; committee reports; reports on Russia and communism; staff information circulars and miscellaneous publications.

In addition to these major series, several smaller series of material are contained within this collection. Essays, clippings, and various publications make up a collection of material gathered while Harris was enrolled in an Air Force correspondence course in 1952-1953. Another box contains material relating to participation in a U.S. Army Special Warfare School at the University of Virginia in 1963.

The last two boxes contain an oversize National Defense Agency telephone directory and a special collection of Armed Service Editions, paperback books.

COLLAS HARRIS PAPERS

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<u>Series Description</u>	<u>Container</u>
1. Air Force Career, 1941-1943 1-4	
1.1 Correspondence, Orders, Procedures	1
1.2 Army Air Force Intelligence School- Lesson Planning	2
1.3 Military Government Training - project reports, memoranda, conference problems, lectures	3
1.4 University of Michigan, Civil Affairs Training School - Lectures	4
2. SCAP (Supreme Command of Allied Powers), 1945-1947 4-13	
2.1 Civil Information and Education Series - releases and special reports	4-10
2.2 Correspondence, memoranda, official publications	10-11
2.3 Press Releases, clippings and magazine articles	12
2.4 Reports on postwar Japan	13
3. Air Force Correspondence Course, 1952-1953 14-15	
3.1 Essays, Publications	14-15
3.2 Clippings on CIA, Cold War, Communist China, Sino-Soviet Relations	15
4. U.S. Army Special Warfare School, 1963 15-16	
Orientation, Course Descriptions, Publications	
5. National Archives, 1937-1952 16-20	
5.1 Committee reports, publications, reports on Communism, staff information circulars	16-19
5.2 Miscellaneous reports and publications	20
5.3 Biographical information on Collas Harris	20

<u>Series Description</u>	<u>Containers</u>
6. Oversize National Defense Agency telephone directory and miscellaneous publications	21
7. Paperback books - Armed Services Editions	22
8. Journal (photocopy) of R.D.W. Connor, Archivist of the United States - closed to research.	23

COLLAS HARRIS PAPERS

Container List - *PART ONE*

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
1	Air Force Career, 1941-1943	1
1	Correspondence, Orders, Procedures, 1943-1952	1.1
2	Correspondence, Orders, Procedures, 1952-1953	
3	Articles written by Collas Harris, 1942	
4	Articles written by Collas Harris, 1942-1944	
5	Army Air Force Intelligence School, 1942-1943	1.2
6	Army Air Force Intelligence School-Army Warfare, 1942-43	
7-9	Army Air Force Intelligence School-Bomber Problem, 1942-1943	
10	Army Air Force Intelligence School-Form for Field Order 1943	
11	Army Air Force Intelligence School-Air Force Eastern Defense Command, Group and Squadron, 1941	
12-20	Army Air Force Intelligence School-Lesson Planning, Hand-written notes, 1942-1943	
2	Air Force Career, 1941-1943	1
1-12	Army Air Force Intelligence School-Lesson Planning, Hand-written notes, 1942-1943	1.2
13	Warrensburg, Missouri-Correspondence and Orders, 1943	
14	Maxton, North Carolina-Correspondence and Orders, 1943	
15	Florence, South Carolina-Correspondence and Orders, 1943	
16	Miscellaneous publications, 1943-1949	
3	Air Force Career, 1941-1943	1
1	Military Government Training-Project Reports, 1945	1.3
2	Military Government Training-Memorandum, 1945	
3-6	Military Government Training-Conference Problem, Administration, 1944-1945	
7-10	Military Government Training-Conference Problem, Organization, 1945	
11	Military Government Training-Conference Problem, Rules of Land Warfare and Duties of Legal Officers, 1945	
12	Military Government Training-Conference Problem, Sections III, VI, 1945	
13-15	Military Government Training-Conference Problem, Supply, 1945	
16-17	Military Government Training-Illustrative Problem, 1945	
18-19	Military Government Training-Intelligence, 1945	
20	Military Government Training-Map Reading, 1945	
21	Military Government Training-Military Police, 1945	
22-23	Military Government Training-Miscellaneous Lectures, 1945	
24	Military Government Training-Miscellaneous School Material, 1945	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
4	Air Force Career, 1941-1943	1
	SCAP (Supreme Command of Allied Powers), 1945-1947	2
	Air Force Career, 1941-1943	1
1-2	Military Government Training-Supply, 1945	1.3
3	Military Government Training-Tactical Organization, Staff Organization, Combat Orders, 1945	
4-7	University of Michigan, Civil Affairs Training School- Lectures, Memos, Notes, 1945	
	SCAP (Supreme Command of Allied Powers), 1945-1947	2
8	Captured Japanese Documents, #15463, n.d.	2.1
9-11	Captured Japanese Documents, #4971, n.d.	
5	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-6	Civil Information and Education Series: Press Analyses, 1945	2.1
7-24	Civil Information and Education Series: Press Analyses, 1946	
6	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-9	Civil Information and Education Series: Press Analyses, 1947	2.1
10	Civil Information and Education Series: Publications Analysis, 1945-1946	
11-17	Civil Information and Education Series: Publications Analysis, 1946	
18	Civil Information and Education Series: Publications Analysis, 1946-1947	
19-22	Civil Information and Education Series: Publications Analysis, 1947	
23-24	Civil Information and Education Series: Prefectural Press Analysis, 1946	
7	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-5	Civil Information and Education Series: Prefectural Press Analysis, 1946	2.1
6	Civil Information and Education Series: Prefectural Press Analysis, 1946-1947	
7-12	Civil Information and Education Series: Prefectural Press Analysis, 1947	
13-24	Civil Information and Education Series: Special Reports, Cultural Resources, 1946	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
8	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1	Civil Information and Education Series: Special Reports, Cultural Resources, 1946	2.1
2-6	Civil Information and Education Series: Special Reports, Cultural Resources, 1947	
7	Civil Information and Education Series: Special Reports, Cultural Resources, Miscellaneous, 1946-1947	
8-16	Civil Information and Education Series: Special Reports, Education Research, 1946	
17	Civil Information and Education Series: Special Reports, Education Research, 1947	
18	Civil Information and Education Series: Special Reports, Information Media, 1946	
19	Civil Information and Education Series: Special Reports, Information Media, 1946-1947	
20-22	Civil Information and Education Series: Special Reports, Information Media, 1947	
23-24	Civil Information and Education Series: Special Reports, Organizations and Societies, 1946	
9	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-3	Civil Information and Education Series: Special Reports, Organizations and Societies, 1946	2.1
4-17	Civil Information and Education Series: Special Reports, Press and Publications, 1946	
18	Civil Information and Education Series: Special Reports, Public Opinion, 1945-1946	
19-23	Civil Information and Education Series: Special Reports, Public Opinion, 1946	
10	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-9	Civil Information and Education Series: Special Reports, Public Opinion and Sociological Research, 1946	2.1
10-12	Civil Information and Education Series: Special Reports, Public Opinion and Sociological Research, 1947	
13	Civil Information and Education Series: Special Reports, Radio Research, 1945-1946	
14	Civil Information and Education Series: Special Reports, Radio Research, 1946	
15-17	Civil Information and Education Series: Special Reports, Religion, 1946	2.2
18	Civil Information and Education Series: Statistics and Reports, 1946	
19	Correspondence, 1945-1947	
20	Correspondence, 1947	
21	Correspondence, 1947-1951	
22	Correspondence, undated	
23-24	Official Memoranda, 1945	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
11	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1	Official Memoranda, 1945	2.2
2-6	Official Memoranda, 1946	
7	Official Memoranda, 1946-1947	
8	Official Memoranda, 1947-1948	
9-13	Official Memoranda, and Reports, undated	
14	Political Affairs Bulletin, 1947	
15	Public Information Office, News, 1947	
16-20	Public Relations Office, News, 1946	
21	Public Relations Office, News, 1946-1947	
22-23	Public Relations Office, News, undated	
24	U.S. Army Forces, Pacific, 1945-1946	
25	U.S. Army Forces, Pacific-Telephone Directory, undated	
12	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1-3	Miscellaneous Press Releases from the Civil Information and Education Section, GHQ, 1946	2.3
4	Miscellaneous Press Releases from the Civil Information and Education Section, GHQ, 1946-1947	
5	Correspondence Concerning Japan, 1946-1947	
6	Memoranda Concerning Japan, 1945-1947	
7-10	Newspaper Clippings and Magazine Articles about Japan, 1945	
11	Newspaper Clippings and Magazine Articles about Japan, 1946-1951	
12	Newspaper Clippings and Magazine Articles about Japan, undated	
13	Press Releases Concerning Japan, 1946-1947	
14-16	Programs and Tourist Information on Japan, undated	
17-21	Publications Concerning Japan, undated	
22-23	Publications, Civil Information and Education Bulletin, 1947	
13	SCAP (Supreme Command of Allied Powers), 1945-1947	2
1	Publications, Conversion Tables, undated	2.4
2	Publications, Organization Charts concerning Japan, undated	
3	Publications, Japanese Constitution, undated	
4	Publications, "An Appeal to the Emperor of Japan," undated	
5	Publications, "Broadcasting in Japan," 1946	
6	Publications, "Education in Japan," 1946	
7	Publications, "Catalog of Published Documents," 1947	
8	Miscellaneous publications concerning Japan, 1945	
9	Reports on Japan, 1945	
10	Reports on Japan, 1945-1946	
11	Reports on Japan, 1947	
12-13	Reports on Japan, undated	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
13	14 GHQ Directory, Jockey Telephone Exchange, 1946	2.4
	15 Greater Tokyo Area Occupation Forces Telephone Directory, 1947	
	16 Tokyo Telephone Directories, 1946-1947	
14	Air Force Correspondence Course, 1952-1953	3
1-3	Japanese books, undated	3.1
4	Notes on South Asia, Part I, 1952-1953	
5	Notes on and Outline of South Asia course, Part I, 1953	
6	Test and Lectures on South Asia, Part I, 1953	
7-10	Lectures on South Asia, Part I, 1953	
11-12	Lectures on South Asia, Part II, 1953	
13	<u>South Asia-Its Strategic Importance</u> , Session I, 1952-53	
14	<u>South Asia-Its Strategic Importance</u> , Sessions II-VII, 1953	
15	<u>South Asia-Its Strategic Importance</u> , Sessions VIII-XV, 1953	
16	<u>South Asia-Its Strategic Importance</u> , Sessions XVI-XX, 1953	
17	<u>South Asia-Its Strategic Importance</u> , Sessions XXI-XXIV, 1953	
18	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.1-21, 1953	
19	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.22-53, 1953	
20	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.54-83, 1953	
21	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.84-103, 1953	
22	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.104-137, 1953	
23	<u>South Asia-Its Strategic Importance</u> , Session XXV, pp.138-179, 1953	
24	<u>South Asia-Its Strategic Importance</u> , Session XXVI, pp.1-25, 1953	
25	<u>South Asia-Its Strategic Importance</u> , Session XXVI, pp.26-48, 1953	
15	Air Force Correspondence Course, 1952-1953	3
	U.S. Army Special Warfare School, 1963	4
	Air Force Correspondence Course, 1952-1953	3
1	<u>South Asia-Its Strategic Importance</u> , Final Examination, 1953	3.1
2	Princeton University Essays, "Organization in Intelligence," 1949	
3	Princeton University Essays, "The Content of Intelligence," 1949	

Box/Folder(s)	Description	Series
15	4 Princeton University Essays, "The Intelligence Process," 1949	
	5 "Hungary's Fight for Freedom," a 96-page picture report by the Editors of <u>Life</u> , 1956	
	6 "The Revolt in Hungary," A documentary Chronology of events by the Free Europe Committee, 1956	
	7 Air Force fact-finding mission to Dutch, New Guinea-Itinerary, 1959	
	8 Cold War, Clippings, 1959-1960	3.2
	9 Cold War, Clippings, 1960-1961	
	10 Cold War, Clippings, 1961-1962	
	11 Cold War, Clippings, 1962	
	12 Cold War, Clippings, 1962-1963	
	13 Cold War, Clippings, 1963-1966	
	14 Cold War, Clippings, undated	
	15 CIA Clippings, 1960-1967	
	16 CIA Clippings, undated	
	17 Communist China; Sino-Soviet Relations, Clippings, 1959-1962	
	18 Communist China; Sino-Soviet Relations, Clippings, 1963-1965	
	19 Communist China; Sino-Soviet Relations, Maps, undated	
	20 <u>Communist Tactics, Strategy and Objectives</u> , 1960	
	U.S. Army Special Warfare School, 1963	4
	21 Fort Bragg, North Carolina, 1963	
22-24	Senior Officer Orientation, 1963	
25	Senior Officer Orientation, Class Roster, 1963	
26	Commandant's Summary, 1963	
27	Precis of Courses, 1963	
28	<u>The Anti-Bandit War</u> , 1963	
16	U.S. Army Special Warfare School, 1963	4
	National Archives, 1937-1952	5
	U.S. Army Special Warfare School, 1963	4
	1 <u>La Guerra de Guerillas</u> (Che Guevara), 1963	
	2 <u>Guerilla Warfare</u> (Mao Tze Tung), 1963	
	3 U.S. Department of the Air Force, <u>You and the Air Reserve</u> , 1955	
	4 Miscellaneous Clippings: WWII, New Guinea, British Intelligence, 1944-1962	
	5 Miscellaneous Publications: <u>Army Laughs</u> , Volume 4, No. 1, 1944	
	National Archives, 1937-1952	5
	6 Advisory Committee on Management Improvement Correspondence, 1949	5.1

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
16	7 American Federation of Art, Brochures, 1949-1950	
	8 American Society for Public Administration, Programs, 1951-1952	
	9 Archivists Advisory Council, Minutes, 1942-1943	
	10 Budget Commissioning, 1949	
	11 Budget Commissioning, 1948-1952	
	12 Civil Affairs, Reports and Memos, 1945	
	13 Civil Defense, Reports and Brochures, 1952	
	14 Community Chest of Fairfax, Virginia, Correspondence Reports, 1946-1952	
	15 Correspondence, Miscellaneous, 1939-1948	
	16 Correspondence, Miscellaneous, 1949-1951	
	17 Cultural Development Committee, 1948-1949	
	18 Cultural Development Committee, 1949-1950	
	19 Events and Programs, 1937	
20-23	Events and Programs, 1949	
17	National Archives, 1937-1952	5
1-2	Exhibits, 1937-1952	5.1
3	<u>Federal Register</u> , Volume 16, No. 29, February 10, 1951	
4	General Service Administration, Reports and Clippings, 1950-1952	
5-11	Hoover Commission Report, 1949	
12	Miscellaneous Memoranda and reports, 1941-1943	
13	Miscellaneous Memoranda and reports, 1943-1946	
14	Miscellaneous reports, budget draft, 1948-1949	
15	Miscellaneous Charts, budget draft, 1949-1950	
16	National Defense, 1945	
17	Publications, 1942	
18	Publications, 1947	
19	Publications, 1949	
20	Publications, 1949-1950	
21	Publications, 1950	
22	Records Preservation, 1948-1951	
18	National Archives, 1937-1952	5
1	Reports sent to National Archives and Library of Congress, 1946	5.1
2-17	Reports on Russia and Communism, 1934-1952	
18	Articles on Russia and Communism by Harris, 1953	
19	Society for Advancement of Management, 1948-1951	
20	Society for Personnel Administration, 1951	
21	SRU Catalog Lists of Extra and Missing Reports, 1939-1947	
19	National Archives, 1937-1952	5
1-4	Staff Information Circulars, 1939	5.1
5	Staff Information Circulars, 1943	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
19 6 7-24	United States Court of Appeals Case, 1949 Miscellaneous Reports, <u>Information Digest</u> , 1941	
20	National Archives, 1937-1952	5
1-9	Miscellaneous Reports, <u>Information Digest</u> , 1941	5.2
10-17	Miscellaneous Reports, <u>WWII Daily News Summary</u> , 1943	
18-19	Historical Articles on the War in the Pacific, undated	
20	Biographical Information on Collas Harris, 1934-1945	5.3
21	Biographical Information on Collas Harris, 1946-1952	
22	Biographical Information on Collas Harris, undated	
21	Oversize National Defense Agency telephone directory and miscellaneous publications	6
22	Paperback books - Armed Service Editions	7
23	Journal (photocopy) of R.D.W. Connor, Archivist of the United States - closed to research.	

COLLAS HARRIS PAPERS

Separation Record - Maps

1. Travellers' Map of Japan - published by Board of Tourist Industry,
Japanese Government Railways, 1939.
22 1/2 in. x 35 in.
2. City Plan of Tokyo - published by Tokyo Geographical Association,
Jan. 15, 1936.
21 3/4 in. x 28 1/2 in.
3. Tokyo and Vicinity - prepared and produced under the direction of the
Chief Engineer, GHQ, AFPAC by the 29th Engineer Base Topo Bn.,
U.S. Army, 1945.
28 in. x 20 in.

- maps stored in map case - vault - 1st level

COLLAS HARRIS PAPERS

Separation Record - Posters

1. "Peacemaking means Men as well as Nations" - prepared and produced in Tokyo by I and E section, GHQ, AFPAC, December 9, 1946.
16 1/2 in. x 22 in.
2. "Worldwide News Review" - Newsmap prepared and produced in Tokyo by I and E section, GHQ, AFPAC, December 9, 1946.
15 1/2 in. x 21 1/2 in.
3. "The United Nations, Peace Is Its Business" prepared and produced in Tokyo by I and E section, GHQ, AFPAC, December 2, 1946.
16 1/2 in. x 22 in.
4. "Religion in Japan" - prepared and produced in Tokyo by I and E section, GHQ, AFPAC, December 2, 1946.
16 1/2 in. x 22 in.
5. "Worldwide News Review" - Newsmap prepared and produced in Tokyo by I and E section, GHQ, AFPAC, December 2, 1946.
15 1/2 in. x 21 1/2 in.
6. "Want to Go to College?" - Opposite side, "Greece, Milestone in U.S. Policy?" - prepared and produced in Tokyo by I and E section, GHQ, FEC, March 24, 1947.
19 in. x 29 in.
7. "How Big Are the Big Three?" - prepared and produced in Tokyo by I and E section, GHQ, FEC, March 17, 1947.
22 in. x 17 in.

- posters stored in map case - vault - 1st level

COLLAS HARRIS PAPERS

Books remaining in collection

1. Communist Tactics, Strategy and Objectives, July 1, 1960; American Bar Association. (Box 15, Folder 20)
2. Murray, J.C., The Anti-Bandit War, U.S. Army Special Warfare School: Fort Bragg, N.C., 1963. (Box 15, Folder 28)
3. Guevera, Che, La Guerra de Guerillas, U.S. Army Special Warfare School: Fort Bragg, N.C., 1963. (Box 16, Folder 1)
4. Tung, Mao Tze, Guerilla Warfare. U.S. Army Special Warfare School: Fort Bragg, N.C., 1963. (Box 16, Folder 2)
5. U.S. Dept. of the Air Force, You and the Air Force Reserve. June, 1955. (Box 16, Folder 3)
6. Browne, Ken ed., Army laughs - A Pocketful of Fun. Vol. 4, No. 1, April, 1944. (Box 16, Folder 5)

Books removed from collection

Library of Congress, Safeguarding Our Cultural Heritage: a bibliography on the protection of museums, works of art, monuments, archives and libraries in time of war. (Wash., 1952). transferred to library.

National Resources Planning Board, Committee on Conservation of Cultural Resources, The Protection of Cultural Resources Against the Hazards of War. (Wash., Feb., 1942). transferred to Research File - General - Art and War.

COLLAS HARRIS PAPERS - *PART TWO*

Introduction

The papers of Collas Harris were donated to the George C. Marshall Research Foundation in 1976. The collection spans the period 1927-54 and is divided into five major areas. The first two series concern Harris' education at Augusta Military Academy (1927-28) and at Washington and Lee University (1928-31), and consists mainly of reports and correspondence.

Material collected while Harris was employed with the Federal Emergency Relief Administration (1933-34), makes up the third series. It consists mainly of correspondence, with some memoranda.

Series four consists of material collected while Harris was at the National Archives from 1934-42. Annual and quarterly reports, correspondence, memoranda and official publications make up this series.

Harris served on active duty with the U.S. Air Force from 1942-48 and material collected during this period (201 file) makes up the fifth series. Here are included official military memoranda and correspondence.

In addition, several boxes contain clippings and various archival publications.

Another collection of material (06) for which a separate register is available was donated by Collas Harris in 1966 and 1972.

The collection is open to researchers with the exception of Boxes 12, 13, 14, and 23, which are restricted.

Size: 9.5 linear feet/23 document boxes

COLLAS HARRIS PAPERS

6A

Scope and Content Note

The Collas Harris Papers spans the years 1927-1954. These papers were donated to the George C. Marshall Research Foundation Archives in 1976.

The papers are divided into five series. The first deals with Harris' early education at Augusta Military Academy from 1927-28 and includes reports and correspondence. The second division contains material gathered while at Washington and Lee University from 1928-31. This series, as well, consists mainly of reports and correspondence.

Series three includes material collected while Collas Harris was employed with the Federal Emergency Relief Administration (FERA) as Assistant to the Executive Secretary in charge of personnel from 1933-34. It consists of papers relating to the recruitment and placement of personnel in FERA, correspondence, memoranda, reports, applications, personnel lists (Federal Offices, Congressmen and politicians) and related printed materials.

The fourth series comprises the bulk of this collection and consists of material collected while Harris was at the National Archives from 1934-42. From 1934-42, he served as Executive and Budget Officer at the National Archives. During this period, he served as chairman of several committees such as the Committee on Conservation of Cultural Resources, Natural Resources Planning Board and the Committee for the Protection of Archives Against War Hazards. After serving with the U.S. Air Force from 1942-48, Harris returned to the National Archives as Director of Administrative Services until 1952. This series consists of annual and quarterly reports, correspondence, memoranda issued by the Archivist to employees in the National Archives, arranged numerically and numbered A-1 to A-200; memoranda issued by the Senior Administrative Officer to employees in the National Archives, arranged numerically and numbered F-1 to F-242; and miscellaneous memoranda sent by the Senior Administrative Office to employees in the National Archives relating both to National Archives problems and to the business of other government departments and agencies which tied in with National Archives business.

Harris' 201 File, documenting his tour of duty with the United States Air Force from 1942-48, constitutes the fifth major series. Included here are official memoranda, health forms, commendation certificates and correspondence.

In addition to these five major series, several boxes contain clippings and bulletins, directories, calendars, reports, information circulars, manuals and other textual materials published by Federal Agencies and Departments, State Historical Societies, State Libraries, and private publishers. Most of the publications relate to archival matters and personnel administration. This material constitutes a valuable sampling of archival publications during wartime.

COLLAS HARRIS PAPERS

6A

<u>Series Description</u>	<u>Containers</u>
1. Augusta Military Academy, 1927-28	1
1.1 Correspondence, information lists, mementos, session reports	1
2. Washington and Lee University, 1928-31	1
2.1 Correspondence, clippings, term papers, miscellaneous	1
3. FERA (Federal Emergency Relief Administration) 1933-34	1-2
3.1 Correspondence	1-2
3.2 Miscellaneous memoranda and minutes of meetings	1
3.3 Personnel lists	1-2
4. National Archives, 1934-42	2-18
4.1 Official Correspondence	2-3
4.2 Activities of the National Archives, quarterly reports	2
4.3 Publications and reports	2
4.4 Private Correspondence	3-4
4.5 Minutes and verbatim reports of staff conferences	5
4.6 Reports, correspondence and memoranda of Interdepartmental committees	5-6
4.7 Memoranda by R.D.W. Connor, Archivist of the United States	7
4.8 Material concerning protection of federal buildings	7
4.9 Memoranda by Collas G. Harris, Executive Officer, National Archives	8
4.10 Annual and quarterly reports of the Executive officer	8-9
4.11 Committee on Conservation of Cultural Resources - correspondence and reports	9-10
4.12 <u>Information Digest</u>	10-11
4.13 Investigation of National Archives by Civil Service Commission	12
4.14 Investigation of National Archives by Treasury Department	12-14

<u>Series Description</u>		<u>Containers</u>
4. National Archives, 1934-42 (cont.)		
4.15 Clippings concerning National Archives and miscellaneous subjects		14-16
4.16 National Archives publications		17
4.17 Related publications concerning other archives		18
5. Miscellaneous Publications, 1935-1942	18-22	
5.1 Personnel administration		18-19
5.2 National Resources Planning Board		19
5.3 America and the War Effort		20
5.4 Anti-Nazi publications		20
5.5 Miscellaneous		20-22
6. 201 File, 1942-1954	23	23

COLLAS HARRIS PAPERS

Container List - *PART TWO*

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
1	Augusta Military Academy, 1927-28	1
	Washington and Lee University, 1928-31	2
	Federal Emergency Relief Administration, 1933-34	3
1	Augusta Military Academy - correspondence, session reports, information lists, and mementos, 1927-28.	1.1
2	Augusta Military Academy - session reports, information lists, and mementos, 1927-29.	
3	Washington and Lee University - correspondence, clippings, miscellaneous, 1929-32.	2.1
4-5	Washington and Lee University - papers written for history classes, 1931.	
6	U.S. Department of Agriculture, Bureau of Public Roads - correspondence, 1931.	
7	Washington and Lee University and George Washington University - reports and correspondence, 1928-32.	
8	Letters of recommendation, 1932-33.	
9	Correspondence with Richard F. Roper, Executive Secretary, Democratic National Comm., 1933.	3.1
10	Personnel reports, 1933-34.	3.3
11	FERA - correspondence, October 23, 1933 - January 20, 1934.	3.1
12-20	FERA - correspondence, January 22 - December 26, 1934.	
21	FERA - miscellaneous memoranda, June 7, 1933 - January 18, 1934.	3.2
22	FERA - minutes of meeting, August 27, 1934.	
23	FERA - Directory, February 10, 1934.	
24	FERA - proceedings of the first meeting of the Democratic Coordination Council, June 16, 1933.	
25	FERA - list of Democratic state leaders, n.d.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
2	Federal Emergency Relief Administration, 1933-34. National Archives, 1934-42.	3 4
1	FERA - personnel list, July 22, 1933.	3.3
2	FERA - personnel list, August 30, 1933.	
3	FERA - personnel list, June 1, 1934.	
4	FERA - personnel list, n.d.	
5	FERA - miscellaneous correspondence, chart and lists of Government officials, 1933-35.	
6	FERA - miscellaneous verse and narrative, 1933-34.	
7	Miscellaneous reports and proposals, 1934.	
8	Miscellaneous correspondence, memoranda and reports, 1940-41.	
9-10	National Archives - official correspondence, 1935.	4.1
11-12	National Archives - official correspondence, 1936.	
13	National Archives - official correspondence, 1937.	
14	National Archives - official correspondence, 1938.	
15	National Archives - official correspondence, 1939.	
16	Transcript of notes taken at conference held at the National Archives, January 22, 1939.	
17	Activities of the National Archives, Quarterly report, January, 1939.	4.2
18	Activities of the National Archives, Quarterly report, May, 1939.	
19	Activities of the National Archives, Quarterly report, July, 1939.	
20	Activities of the National Archives, Quarterly report, October, 1939.	
21	Notes concerning the National Archives, February, 1937 - February, 1940.	
22-25	Official correspondence, 1940.	4.1
26	Leland, Waldo G. <u>The Archivist in Times of Emergency</u> , 1940.	4.3
27	<u>The Office of the Executive Officer; Its Place in the National Archives, 1940.</u>	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
2 28	Review published in the Journal of the Society of American Archivist, 1940.	
29	Report on Personnel administration in the National Archives, 1940.	
3	National Archives, 1934-42.	4
1-5	Official correspondence, 1941.	4.1
6-11	Official correspondence, 1942.	
12-14	Private correspondence, 1935.	4.4
15-16	Private correspondence, 1936.	
17-19	Private correspondence, 1937.	
20	Pencil sketch of Orlando F. Weber, Jr., 1937.	
21-23	Private correspondence, 1938.	
4	National Archives, 1934-42.	4
1-5	Private correspondence, 1939.	4.4
6-11	Private correspondence, 1940.	
12-16	Private correspondence, 1941.	
17-26	Private correspondence, 1942.	
5	National Archives, 1934-42.	4
1-2	Invitations and miscellaneous, 1942.	4.6
3	Official correspondence with the American Society for Public Admin., 1941-42.	
4	Official correspondence concerning the Federal Records conference, 1941-42.	
5	Official correspondence with the Society for the Advancement of Management, 1941-42.	
6	Official correspondence and memoranda of the Society for Personnel Admin., 1941-42.	
7	Official correspondence and memoranda of the Society of Archivists, 1941.	

<u>Box/Folder(s)</u>		<u>Description</u>	<u>Series</u>
5	8	Biographical material on Collas Harris and Robert D.W. Connor, 1938-42.	
	9	Miscellaneous clippings, memoranda, and reports, 1941.	
	10	Minutes of Administrative Conferences, July 30 - August 14, 1942.	4.5
	11	Minutes of Archivist's Advisory Council meeting, March 9 - September 16, 1942.	
	12	Verbatim reports of staff conferences, 1935.	
	13-15	Verbatim reports of staff conferences, 1936.	
	16	Correspondence, reports and chart of the Committee on Emergency Transfer and Storage of Records, 1940-42.	4.6
	17-19	Memoranda of the Committee on Protection Against Hazards of War, 1941-42.	
	20-22	Minutes of the meeting of the Committee on Protection Against Hazards of War, 1941-42.	
	23-24	Reports concerning the conversion of the National Archives to a wartime basis, 1939-42.	
	25	Correspondence, and reports of the Interdepartmental Committee on Printing and Processing, 1938-39.	
	26	Legislation and enrolled bills, 1942.	
	27	Correspondence and reports concerning the National Archives building, 1940-41.	
	28	Organization charts of the National Archives, 1935-42.	
	29	Division of Non-Government Personnel and Pay Roll - correspondence and pamphlets, 1940.	
	30	Memoranda and reports concerning Personnel Administration, 1938 - 1939.	
	31	Correspondence concerning Personnel Administration, 1939.	
	32	Report concerning Personnel Administration, n.d.	
6		National Archives, 1934-42	4
	1	Personnel Administration in European Archival Administrations - Reports, 1942.	4.6

<u>Box/Folder(s)</u>		<u>Description</u>	<u>Series</u>
6	2	Correspondence and reports concerning the priority status of the National Archives, 1942.	
	3	Reports by the chairman of the Committee on Protection Against the Hazards of War, 1941-42.	
	4	Reports of the Records Administration, 1941-42.	
	5	Routing slips from the Administrative Secretary to the Executive Officer, 1938-42.	
	6-7	Correspondence, memoranda, reports and routing slips concerning the Society of American Archivists, 1941-42.	
	8-9	Correspondence and routing slips concerning the Society of American Archivists, 1942.	
	10-11	Correspondence, reports and routing slips concerning the National Archives, 1942.	
	12-17	Speeches and correspondence written by Collas Harris while at the National Archives, 1940-42.	
	18	Correspondence and memoranda concerning "The Place of the National Archives in the War Effort," 1942.	
	19-20	Christmas card list, 1938-40.	
	21	List of character witnesses, n.d.	
	22	Minutes of meetings held to establish the National Archives, 1926-35.	
	23-24	Archival Administration data, n.d.	
	25	Miscellaneous personal items of Collas Harris.	
	26-27	Miscellaneous reports and correspondence of the Executive Officer, National Archives, 1940-42.	
7		National Archives, 1934-42.	4
	1-15	Memoranda by R.D.W. Connor, 1935-1940.	4.7
	16-17	Miscellaneous notes re protection of National Archives building and its contents against the hazards of war, 1939-41.	4.8
	18-24	Air raid protection code for federal buildings and their contents, 1942.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
8	National Archives, 1934-42	4
1-19	Memoranda by Collas G. Harris, 1935-42.	4.9
20-26	Annual and quarterly report of the Executive Officer, 1935-38.	4.10
9	National Archives, 1934-42.	4
1-19	Annual and quarterly reports of the Executive officer, 1938-42.	4.10
20-26	Committee on Conservation of Cultural Resources, Personal correspondence and reports, 1941.	4.11
10	National Archives, 1934-42	4
1-15	Committee on Conservation of Cultural Resources, Personal correspondence and reports, 1941-42.	4.11
16-24	<u>Information Digest</u> , published by the Office of Government Reports, 1941-42.	4.12
11	National Archives, 1934-42.	4
1-5	<u>Information Digest</u> , published by the Office of Government Reports, 1942.	4.12
6-7	Correspondence, memoranda and reports concerning the Roosevelt Archives, 1934-41.	
8-10	Clippings and press releases concerning the Roosevelt Archives, n.d.	
12	National Archives, 1934-42.	4
1-6	Answer to charges preferred against Collas G. Harris by the Civil Service Commission, 1941.	4.13
7-11	Answer to charges preferred against Collas G. Harris by the Civil Service Commission, Exhibits 1-31, 1936-40.	
12-13	Final report by the Treasury Department in its investigation of charges preferred against Collas G. Harris and others, 1940.	4.14
14-18	Final report by the Treasury Department in its investigation of charges preferred against Collas G. Harris and others, Exhibits 1-27, 1940.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
13	National Archives, 1934-42.	4
1	Statement of Hiram O. Caldwell in connection with the investigation of the Messenger and Information Service, 1936.	4.14
2	Statement of Ronda Gilliam in connection with the investigation of the Messenger and Information Service, 1936.	
3	Statement of Samuel Wade in connection with the investigation of the Messenger and Information Service, 1936.	
4	Statement of Calloway and Poyner in connection with the investigation of the Messenger and Information Service, 1936.	
5	Statement of H. Keller Mabbott in connection with the investigation of the Messenger and Information Service, 1936.	
6	Statement of Curtis G. Keesee in connection with the investigation of the Messenger and Information Service, 1936.	
7	Statement of Mr. Wilson in connection with the investigation of the Messenger and Information Service, 1936.	
8	Statement of Carl Shifflette in connection with the investigation of the Messenger and Information Service, 1936.	
9	Statement of Orie Stidham in connection with the investigation of the Messenger and Information Service, 1936.	
10	Statement of Carl Shifflette in connection with the investigation of the Messenger and Information Service, 1936.	
11	Statement of Thad S. Page in connection with the investigation of the Messenger and Information Service, 1936.	
12	Statement of Solon J. Buck in connection with the investigation of the Messenger and Information Service, 1936.	
13	Statement of Robert McPherson in connection with the investigation of the Messenger and Information Service, 1936.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
13 14	Miscellaneous papers concerning the investigation of the Messenger and Information Service, 1936.	
15-20	Confidential file - character testimony, 1939-41.	
21	Draft of announcement concerning organizational changes within the National Archives, 1938-42.	
22	Chronological outline of events surrounding National Archives investigation, 1936-39.	
23	Statement by Collas G. Harris concerning Edna F. Hamas, n.d.	
24	Statement by Collas G. Harris concerning Blanche m. Hyde, n.d.	
25	Statement by Collas G. Harris concerning E. Claude Babcock, n.d.	
26	Statement by Collas G. Harris concerning Elizabeth D. Ives, n.d.	
27	Statement by Collas G. Harris concerning George D. Riley, n.d.	
28	Statement by Collas G. Harris concerning Burnice Bolen Small, n.d.	
29-32	Outline and notes of proceedings of investigation into National Archives, 1937-40.	
33	Charges stemming from investigation into National Archives, n.d.	
34	Opening remarks at hearing concerning National Archives, n.d.	
35	Personal statement by Collas Harris concerning career at the National Archives, n.d.	
36-37	Personal and confidential statements by National Archives personnel, 1935-38.	
38	Anonymous letters sent to National Archives personnel, 1937-38.	
39-40	Investigation and charges including personal interviews, 1938-39.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
14	National Archives, 1934-42	4
1-5	Investigation and charges including personal interviews, 1939-41.	4.14
6-9	Correspondence concerning investigation at the National Archives, 1936-41.	
10-11	Miscellaneous confidential correspondence and related papers, 1936-41.	
12	Clippings re National Archives Association, 1938.	4.15
13	Clippings re Federal Fire Council, 1938.	
14	Clippings re the Library of Congress, 1938.	
15-17	Clippings re Personnel, 1938-42.	
18	Clippings re Office of Facts and Figures, 1941-42.	
19	Clippings re the Archives building, 1935-42.	
20-21	Clippings re Civil Service, 1937-42.	
22-23	Clippings re Committee on Conservation of Cultural Resources (CCCR), 1941-42.	
24	Clippings re waste paper, 1941-42.	
25	Clippings re longer hours, 1941-42.	
26	Clippings re Red Cross, 1941.	
27-30	Clippings re emergency precautions, 1941-42.	
15	National Archives, 1934-42.	4
1	Clippings re theft of government papers, 1935-42.	4.15
2	Clippings re national defense, 1935-42.	
3	Clippings re War Secrets Bill, 1935-42.	
4-6	Clippings re archival activities, 1935-42.	
7-23	Miscellaneous press clippings, 1935-42.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
16	National Archives, 1934-42.	4
1-6	Miscellaneous press clippings, 1935-42.	4.15
17	National Archives, 1934-42.	4
1	Historical units of agencies of the First World War, 1942.	4.16
2	List of Federal World War Agencies - 1914-20, 1941.	
3	Manual of information about the National Archives for Government officials, 1941.	
4-15	Staff information circulars, 1938-42.	
16-17	<u>Archiviews</u> , 1942.	
18-19	Bulletin of the National Archives, 1941-42.	
20	The Care of Records in a National Emergency, 1941.	
21	Register of the National Archives, 1937.	
22	List of climatological records in the National Archives, 1942.	
23	Preliminary inventory of the War Industries Board Records, 1941.	
24	Proposal for the Bureau of the Budget, 1942.	
25	Report of activities for the year, 1941-42.	
26	Manual of the Survey of Federal Archives, 1936.	
27-28	Miscellaneous publications. 1942.	
18	National Archives, 1934-42. Miscellaneous Publications, 1935-42.	4-5
1	The Protection of Cultural Resources Against the Hazards of War, 1942.	4.17
2	Hearing before the Committee on the Library, House of Representatives, 1940.	
3	Illinois State Library, Catalog Rules: Series for Archives material, 1939.	
4	The American Library Association and National Defense, 1941.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
18	5 U.S. Department of Agriculture, The Disposition of Official Records, 1941.	
	6 <u>Minnesota History</u> , 1942.	
	7 <u>Indiana History Bulletin</u> , 1942.	
	8 <u>The State and Local History News</u> , 1942.	
9-10	American Library Association Bulletin, 1942.	
11	Mississippi Library Association meeting, 1941.	
12	Biennial Report of the Mississippi Department of Archives and History, 1939-41.	
13	Postwar Planning for Libraries, 1942.	
14	The Preservation of Local Archives, 1932.	
15	Protection of Records, 1935.	
16	Re: Admissibility in Evidence of "Recordak Film Picture Records," n.d.	
17	<u>The China Press Weekly</u> , Chinese Archives, 1942.	
18	<u>Congressional Record</u> , excerpts, 1941-42	5.1
19	<u>Personnel Bulletin</u> , 1941.	
20	<u>First Report of the Council of Personnel Administration</u> , 1940.	
21	<u>The Organization of a Personnel Department</u> , 1941.	
22	<u>Training Your Employees</u> , 1940.	
23	<u>Employee Relations, Policies and Procedures</u> , 1941.	
24	<u>Modern Personnel Divisions, The Key to Efficient Management</u> , 1938.	
25	<u>Information for Employees</u> , 1935, 1940.	
26	<u>Employment Information</u> , 1941.	
27	<u>The Techniques of Procedure Writing</u> , 1941.	
28	Council of Personnel Administration, 112th meeting, 1941.	
29	<u>Skilled Workers for Defense Industries</u> , 1940.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
18 30	<u>Unemployment Compensation Interpretation Service, 1941.</u>	
19	Miscellaneous Publications, 1935-42.	5
1-8	<u>Personnel Administration</u> , monthly publication, 1938-42.	5.1
9	<u>The Society for Personnel Administration, Its Objectives, Activities, Leaders, 1941-42.</u>	
10	State Personnel Administration, 1939.	
11	Personnel Administration materials, miscellaneous, 1940.	
12-13	Federal Works Agency, <u>Bulletin</u> , 1940.	
14	Federal Works Agency, Work Projects Admin., Organization and Admin., 1940.	
15	<u>Progress Report</u> , 1941.	5.2
16	<u>Our Public Works Experience</u> , 1941.	
17	<u>After Defense - What?</u> 1941.	
18	<u>After the War - Full Employment</u> , 1942.	
19	<u>Better Cities, Building America</u> , 1942.	
20	Amendment of Civil Service Rules, 1938-39.	
21	Proceedings: Conference on In-Service Training, 1939.	
20	Miscellaneous Publications, 1935-42.	5
1	<u>Federal Register</u> , V.1 No. 1, 1936.	
2-7	Congressional Record, 1935-42.	
8	<u>Civilian Defense - Protective Construction</u> , 1941.	5.3
9	<u>Civilian Defense - Suggestions for State and Local Fire Defense</u> , 1941.	
10	<u>Report to the Nation - The American Preparation for War</u> , 1942.	
11	European War Relief - American Red Cross Publications, 1941.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
20 12	<u>Federal - State Conference on War Restrictions, 1942.</u>	
13	<u>Progress of the Defense Program, 1941.</u>	
14-15	<u>Government Sources of Information on National Defense, 1941-42.</u>	
16	<u>You Can Defend America, 1941.</u>	
17	<u>Air-Borne Armies, 1942.</u>	
18	Miscellaneous publications, n.d.	
19	<u>Divide and Conquer, 1942.</u>	5.4
20	<u>The Unconquered People, 1942.</u>	
21	Friends of Democracy publication, n.d.	
22	Fight for Freedom Committee publications, n.d.	
23	<u>A Guide for Federal Executives to Inter-Agency Service Functions, Contacts and Procedures, 1941.</u>	5.5
24	Directory of War Agencies, 1942.	
21	Miscellaneous Publications, 1935-42.	5
1	<u>Executive Departments, Agencies and Establishments of the United States Government, n.d.</u>	5.5
2	<u>Sixth Supplemental National Defense Appropriation Bill for 1942, hearings, pt. I, 1942.</u>	
3	<u>Sixth Supplemental National Defense Appropriation Bill for 1942, hearings, pt. II, 1942.</u>	
4	<u>Investigation of Concentration of Economic Power, 1940.</u>	
5	<u>57th Annual Report, U.S. Civil Service Commission, 1940.</u>	
6	<u>Report of President's Committee on Civil Service Improvement, 1941.</u>	
7	<u>Year Book of the Pennsylvania Federation of Historical Societies, 1941-42.</u>	
8	<u>Protective Concealment, 1942.</u>	
9	<u>Western Pennsylvania Historical Magazine, excerpts, 1935.</u>	
10	Miscellaneous material on museums, 1942.	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
21 11	Bureau of the Budget Report, 1940.	
12	Miscellaneous material on the economy, 1932-42.	
13	Miscellaneous brochures, leaflets, 1941-42.	
22	Miscellaneous Publications, 1935-42. (not in folders)	5
1	<u>The Geological Society of America</u> December, 1941 - Bibliography of Military Geology and Geography. February, 1942 - Utilization of Geology and Geologists in War Times. February, 1942 - War; Geologists and Engineering. April, 1942 - The Role of Geology in the First World War.	5.5
2	<u>Liberty</u> , a magazine of religious freedom, Third quarter, 1942.	
3	<u>Park Service Bulletin</u> , March - April, 1940.	
4	<u>The Investigator</u> , June, 1940.	
5	<u>The American City</u> , July, 1942.	
6	<u>Shipping Digest</u> , August 31, 1942.	
7	<u>The Architectural Forum</u> , January, 1942.	
8	<u>The Goerge Washington Law Review</u> , June, 1941.	
9	<u>Illinois Libraries</u> January - February, 1941 April - June, 1941 September, 1941 November - December, 1941 January - March, 1942 May - June, 1942	
10	<u>The Commonwealth</u> May - June, 1940 November, 1940 August, 1941 October - December, 1941 May - June, 1942	
11	<u>The Alumni Magazine</u> , Washington and Lee University, November, 1940 May, 1941	

<u>Box/Folder(s)</u>	<u>Description</u>	<u>Series</u>
22 12	<u>War Department Telephone Directory, 1941.</u>	
13	<u>Calendar of the Writing of Frederick Douglass in</u> <u>the Douglass Memorial Home, Anacostia, D.C., 1940-41.</u>	
14	<u>Inventory of Diocese of Washington Archives, 1940-41.</u>	
15	<u>Chesapeake and Ohio Canal, Maryland, n.d.</u>	
16	<u>Shelter, by Herbert Abraham, 1937.</u>	
23	201 File, 1942-54.	6
1-24	201 File, 1942-54.	

COLLAS HARRIS PAPERS
6A

Separation Record - Certificates

1. The Council of the American Geographical Society certifies that Collas Grant Harris has been elected a fellow of the Society. . . . Dec. 14, 1939. 8.5" x 11"
2. Certificate from President Franklin D. Roosevelt announcing Collas G. Harris' appointment to be Notary Public for the District of Columbia. Nov. 15, 1939. 14" x 17"
3. Certificate from President Franklin D. Roosevelt announcing Collas G. Harris' appointment as Executive Officer in the National Archives. July 25, 1935. 15.5" x 19.5"

- certificates stored in map case - vault- 1st level

COLLAS HARRIS PAPERS
6A

Separation Record - Maps

1. Map of the United States and possessions showing areas for Emergency Protection of Public Buildings, 1942. 14" x 22"
2. Map of the United States and possessions showing Army Corps Areas, 1942. 14" x 22"
3. Map of the United States and possessions showing Field Force Districts, 1942. 14" x 22"
4. Chart showing organizational framework of the New Deal, 1933. 16.3" x 21.3"

- maps stored in map case- vault- 1st level

GEORGE C. MARSHALL RESEARCH FOUNDATION

SEPARATION RECORD

COLLECTION: COLLAS HARRIS PAPERS

ACCESSION NUMBER: 6A

The following items have been removed from the collection:

Description of items	Location
One white and blue banner (silk) announcing the Augusta Military Academy Final Ball, 1927.	Museum
One Dance Book with pencil attached - Augusta Military Academy Final Ball, 1927.	Museum